

## **LISD PARKING LOT RENTAL/RESERVATION**

The following LISD parking lots are available for rental for non-school use:

- LHS
- LJH
- EJ MOSS
- VPE
- CSE
- ECC
- EAGLE STADIUM
- BASEBALL/SOFTBALL COMPLEX

Lindale ISD may refuse the right to lease school property/facilities at any given time due to potential or unforeseen possible school related activities or events. Parking lots are available on academic days after 4:00 p.m. (assuming there is no LISD event) and on weekends. No overnight camping is allowed and all vehicles must be removed by 12:00 a.m., no exceptions.

Lessees who serve alcohol at the event(s) requiring parking lot rental will be denied.

Tailgating, tents, and outdoor cooking are prohibited.

Any area not specifically designated for parking is considered a no parking zone.

All vehicles must be parked within the boundaries of one parking space.

No parking on medians or grass areas.

LISD reserves the right to remove at the owners expense any public nuisance vehicle (loud music, obscene writing on windows, etc.) or one that is not parked in accordance to LISD regulations.

Designated handicapped parking spaces are for the exclusive use of vehicles displaying official state or county hanging tags or plates.

### **Fee Schedule:**

Parking lot rental: \$100 per day

Required Deposit: \$100 (Deposit will be returned within 7 working days)

Name of responsible individual: \_\_\_\_\_

Name of organization: \_\_\_\_\_

Date and time requested: \_\_\_\_\_

Contact number: \_\_\_\_\_

Fee and Deposit paid: \_\_\_\_\_ Deposit returned: \_\_\_\_\_

Signature of Responsible Party: \_\_\_\_\_

Like most Texas public school systems, Lindale ISD opens its doors for use by the public. However, the community use of Lindale ISD facilities is a public service, in recognition of the community's contribution to the public schools. District facilities are not automatically open for public use – by default, all school facilities are operated for school purposes and therefore are not public. Exceptions to this general policy are created by school district policy and procedure. This information is designed to help community organizations and others understand the availability of District facilities, the regulations and cost for using them, and the expectations of Lindale ISD when making its facilities available for use by others.

All use of school facilities by non-district entities shall be coordinated through the Deputy Superintendent, Director of Fine Arts or Athletic Department, as appropriate for the facility desired.

The District's policies and regulations are designed in recognition that the District's ability to access its own facilities for school purposes always remains primary. School officials may not lease school property for community use in a way which might interfere with the primary educational purpose of the school facilities. School buildings and other facilities may be made available to groups that wish to conduct activities which promote, stimulate, and foster the interest of students and the community, as well as activities which promote the efficiency of the school district. Programs serving District students will be given priority for use.

The District may charge a reasonable fee for community use. The Texas Constitution prohibits school districts from spending district resources to serve non-school purposes. Organizations often question why they cannot utilize school facilities without charge. Texas law prohibits Lindale ISD from making an improper gift of public (taxpayer) funds, which includes the use of its facilities and resources without any payment or benefit to the District.

Lindale ISD does not set fees based on the content or viewpoints expressed or represented by organizations using its facilities, but may charge different fees based upon the type of use and/or the status (e.g., profit or non-profit) of the leasing entity.

Leasing entities may not offer direct payment of compensation to district staff who work to keep a facility open, as this may lead to violation of labor standards. All payments and fees shall be coordinated by and through District administration, and should never be made directly to individual District employees.

District facility usage is a privilege. Any misrepresentation by an organization or individual, abuse of property, and/or non-payment by the organization or an individual representing the organization may result in immediate termination of the contract, including immediately vacating the premises, and denial of that organization's request for future use. Any and all information given in connection with lease requests by any lessee of the District's buildings, grounds, and/or equipment shall clearly identify the nature of the activity of the organization.

Applicants shall provide required supervision and guarantee orderly behavior. Applicants shall be responsible for and reimburse the District for any and all damages to the District's facilities, accepting

reasonable normal wear and tear from ordinary use. School officials shall be the sole judges of any damage done to school property.

Lindale ISD prohibits the possession or sale of alcoholic beverages, illegal drugs, and/or firearms by any person while on school premises or on other property, including parking lots, under the jurisdiction of the school. No smoking or use of smokeless tobacco products (including but not limited to vaporizer type products) is permitted on the property of the Lindale ISD. Lessees are responsible for monitoring for such activities. Any individual/student violating this provision may be subject to further discipline pursuant to Lindale ISD policies and regulations. The Lindale ISD and/or Lindale Police Department will be asked to intervene if there is a suspected violation of this rule. Students violating this rule may be subject to discipline pursuant to District policies.

Any organization, group or individual who rents from LISD is solely responsible for the entire cleanup of the rented area back to the original condition of the property. School officials shall be the sole judges of the condition of school property upon the ending of the rental period.

Lindale ISD reserves the right not to rent campus facilities during August of each year to allow District personnel to set District and individual campus schedules. Any availability for rental during Thanksgiving Break, Christmas Break, Spring Break, Federal Holidays and/or the month of August will be at the sole discretion of the District. Applications for permission to use District facilities shall be submitted at least 10 days in advance of the date(s) desired.

Acknowledgement of Responsible Individual: \_\_\_\_\_

Date: \_\_\_\_\_